

**SHERIFF HUTTON PARISH COUNCIL**

**MINUTES OF THE MEETING HELD IN THE MISS WARD ROOM, METHODIST CHURCH,  
SHERIFF HUTTON ON THURSDAY 8<sup>th</sup> JUNE 2023 AT 7.30PM**

**PRESENT:** Councillors: Penny Bean (Chair), Sally Wright, Ed Stephenson & Sam Warriner.

**ALSO PRESENT** Clerk: Louise Pink. County Councillor Caroline Goodrick. 4 members of the public (part meeting only).

**1. APOLOGIES OF ABSENCE**

Councillors Dave Smith & Marcus Oxendale.

**2. DECLARATION OF INTERESTS**

Cllr Goodrick declared an interest in planning application ZE23/00416/FUL – Middleton House, Finkle Street due to being on the planning committee. Therefore, she did not take part in any discussions regarding this planning application.

**3. MINUTES**

The council resolved that the minutes of the meeting held on the Thursday 11<sup>th</sup> May 2023 were agreed and were signed by the Chairman.

**4. TO CONSIDER AND DECIDE ON ADOPTING THE YLCA CO-OPTION POLICY**

After discussion, it was resolved for the parish council to adopt the YLCA co-option policy.

**5. CO-OPTION OF NEW PARISH COUNCILLORS**

It was agreed for an interview panel made up of the Chairman and Vice-Chair to carry out the candidate information meetings with the 3 interested candidates. Clerk to organise a suitable date and time for the interviews. Co-option of a new parish councillor to be added to the July meeting.

**6. PUBLIC FORUM**

Four members of the public were present at the meeting and spoke of their concerns and objections relating to planning application ZE23/00416/FUL – Middleton House, Finkle Street.

Concerns were also raised over the proposed name of the site with a question asked as to whether the parish council could ask for the name to be changed due to Castle View already being well used in the village.

A question was asked as to whether the parish council could request that some of the old bricks are used to create a new dwelling.

**6A. EXCLUSION OF THE PUBLIC**

Not Required.

**7. MATTERS ARISING FROM THE MINUTES**

Nothing noted.

**8. CLERK'S REPORT**

(a) The email received from a resident regarding speeding in the village was discussed and noted.

Approved ..... Chairman

## 9. PLANNING

### a. The following new planning applications were received this month:-

ZE23/00416/FUL                      Middleton House, Finkle Street, Sheriff Hutton  
Erection of replacement dwelling and associated landscaping.

Decision – The parish council object to the planning application, on the following grounds:-

The parish council object to this planning application, on the following grounds:-

The property is a very old house in a prominent location within the village and is prominent on the local street scene.

The parish council understand that it is an undesignated heritage asset and would very much wish to see the opinion of the Conservation Officer prior to any decision being made. This is evidenced as per the below:-

"As referenced on pages 38 and 39 of The Sheriff Hutton Women's Institute Treasury Survey of Sheriff Hutton carried out in 1975 and published in 1977 intensive research confirms the history of the former brewery and brewers house and can date the house to the first half of the 18th Century with the two bays at the front of the house being 20th century additions. To demolish this building would destroy part of Sheriff Hutton's heritage - please see attached a copy of this document.

Major concerns regarding access.

If the planning committee are mindful to approve the planning application, the parish council would like to see the following conditions adding:- Any new dwellings are built using bricks and materials that are in keeping with the locality, ideally utilising bricks that are on the current property that could be recycled.

At present, the development is to be called 'Castle View Court'. The parish council object strongly to this name. There is already an estate in the village called Castle View, various houses called Castle View and areas called Castle Court and Castle Side. The parish council believe that Castle View Court would just cause more confusion and would like to request that a consultation takes place on the naming of the site with the parish council and residents being part of the consultation.

ZE23/00460/CAT                      Glebe House, Coble Lane, Sheriff Hutton.

T1 Holly, T2 Ornamental Hardwood and T4 Ornamental Hardwood - crown reduction by 1 to 1.5 metres and T3 Large Leylandii Fir to fell.

Decision – No Objection.

### b. No new planning decisions were received this month.

### c. Notes – Nothing noted.

## 10. VILLAGE REPAIRS

The clerk advised that the speed sign that has been knocked down on Daskett Hill has been reported.

## 11. FINANCIAL MATTERS

### a. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£647.76
L Pink	Expenses	£30.50
Marcus Oxendale	Plants & compost for village signs	£14.99

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

Approved ..... Chairman

- b. No payments were submitted by cheque.
- c. No following income was received.
- d. The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

MAH Garden Maintenance	Grass Cutting	£1320.00	BACS
Autela Payroll Services	Payroll Services	£54.58	BACS
HMRC	Tax & NI	£425.67	BACS
Account-ant Yorkshire	Internal Audit	£157.50	BACS

- e. The bank balances were noted from May 2023.
- f. The actual vs. budget figures were noted from May 2023.
- g. To discuss any other urgent request submitted to the meeting:-

(a) The annual internal audit report for 2022/23 included at page 3 of the Annual Governance and Accountability Return 2022/23 was noted.

(b) Section 1 - Annual Governance Statement 2022/23 for Sheriff Hutton Parish Council at page 4 of the Annual Governance and Accountability Return 2022/23 were approved.

(c) Section 2 – Accounting Statements 2022/23 for Sheriff Hutton Parish Council at page 5 of the Annual Governance and Accountability Return 2022/23 were approved.

(d) The Accounting Statements were signed and dated by the Chairman.

## 12. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

(a) The email received from previous councillor Martin Dodd regarding the speed matrix sign data was noted and it was agreed to add the article to the next Village News.

## 13. REPORT FROM COUNTY COUNCILLOR

Cllr Caroline Goodrick spoke of:-

- Current internet issues at North Yorkshire Council with websites not working as they should. She advised that this is currently being looked at. Cllr Stephenson raised concerns that if there are issues with the website and in particular, the planning portal, residents may not be able to get online to submit comments/objections to planning applications. Cllr Goodrick advised that, if needed, this would be looked at on a case-by-case basis.
- Previous Ryedale Local Plan.
- She advised that she would urge the parish council to consider looking at producing a Neighbourhood Plan as this document must be considered as part of any planning process. Welburn, Bulmer and Terrington have all signed up to produce a Neighbourhood Plan.
- She has been approached by residents requesting a pedestrian crossing on Castle Side to the playing fields.

## 14. REPORTS FROM PARISH COUNCILLORS

Cllr Bean raised concerns regarding an incident with a child crossing the road outside Quarmby's and the request from residents to install a pedestrian crossing.

Approved ..... Chairman

It was noted that the new bin has been installed on York road.

It was noted that the dog bin on the ginnel from Warwick Close is leaning. Chairman to ask Cllr Oxendale to investigate what is required.

**15. MATTERS FOR INCLUSION IN THE VILLAGE NEWS**

Article received from Martin Dodd regarding the speed matrix data.

**16. MATTERS FOR INCLUSION ON THE NEXT AGENDA**

Co-option of new parish councillor.

**17. DATE AND TIME OF NEXT MEETING**

The next parish council meeting is to be held on Thursday 13<sup>th</sup> July 2023 @7.30pm in the Miss Ward Room, Methodist Church, Sheriff Hutton.

**The meeting closed at 9.15pm.**